



## **Thank you for your interest in our Home Buyer Education Courses!**

Please read through the following steps carefully in order to understand the process of the course.

### **1. Complete our intake forms via the following DocuSign Link**

- a. [DocuSign Forms Here](#)

#### **Why is the DocuSign information important?**

*The information we are collecting provides essential information to our counselors. When the counselor meets with you for your one-on-one appointment, they need the most accurate information possible to provide you with an effective and realistic strategy for sustainable homeownership.*

### **2. Sign up and attend all 8 hours of Home Buyer Education classes**

- a. A registration link is emailed to you upon completing the DocuSign
- b. Classes may be split up into 2-4 separate sessions.
- c. You will be emailed a link to the eBook if you are attending a virtual class
- d. You must attend all sessions to be eligible for a certificate

### **3. Schedule and complete a 45min one-on-one phone counseling session**

- a. You will receive a booking link via email once you complete the class
- b. This is when we will use the information you provided in the DocuSign

### **4. Complete any Follow-up steps assigned by the counselor**

- a. This may involve updating relevant information or signing off on the counselors recommended action plan via DocuSign

### **5. Receive your Certificate!**

- a. The certificate can help you be approved for loans and is valid for one year